

SWAN WHEELERS

CYCLING CLUB



Committee meeting minutes

Wednesday 13th September 2017 (20:00hrs – 22:00hrs), The Mitre

Present

Matt Hoey (MH), Lucy Seaborn (LS), Paul Seaborn (PS), Paul Woodham (PW)

Apologies for absence

Stephen Turnock (ST)

Agenda items

1. Review of actions
2. Ride speed review
3. Club kit order
4. Flexible ride calendar
5. Equinox ride
6. British Cycling and web renewals
7. Christmas event
8. Any other business
9. Date of next meeting

Comments, discussions and topics

Number

1	<p>Review of actions</p> <p>Updates on actions from previous meetings can be found in the tables over the page.</p>
2	<p>Ride speed review</p> <p>As the new ride groups/bandings had been running for just under two months the committee considered the data and feedback.</p> <p>PS indicated that the C ride was within the speed bands. It occasionally dips when new riders join the ride.</p> <p>PW said that A had improved take up with some of the upper end of the B band riders moving up.</p> <p>The ideal solution is to split the bands into four ride groups, however, the committee unanimously agreed this simply isn't possible due to the low number of members coming forward to actively leading rides.</p> <p>Rather than tinkering constantly with the speeds, the committee agreed, including the feedback including from Guy Woods and Malcolm Manning that:</p>

	<ol style="list-style-type: none"> 1. The ride leaders are to indicate the speed ahead of the ride in advance (top, middle or bottom of the band) and ask riders to respect the speed on the ride. 2. Groups are to be split if a large number of people turn up and there is a wide range of ability across the band (this will require a second volunteer on the day to lead the other half of the split group). <p>For 2) to work PS will stress getting the route file on the forum as early as possible before the ride.</p> <p>We need to expand the rider leader pool. PS to ask more people if they would consider leading the occasional ride. MH to add to the newsletter.</p> <p>Step up rides were also discussed. We will no longer run these given the new principles to be put in place re respecting the speed of the group on a particular day.</p>
3	<p>Club kit order</p> <p>MH indicated it was time to open the club kit shop. It was agreed that this would be open for three weeks as soon as possible after this meeting (delivery late October/early November). MH to open and communicate.</p> <p>PW asked about having Swan Wheelers and the bands moved down the arms, MH indicated this would cause delays for opening the order windows as the designers would take about a week to make this happen.</p> <p>The committee agreed that if the order fell short we would order some additional items to make up the 10 units from the club bank account. However, MH did indicate he still has two items from Velotec "in stock".</p>
4	<p>Flexible ride calendar</p> <p>PW had expressed an interest in a flexible ride calendar. This would be used, for example, when it's raining on Wednesday and the mid week ride is moved to Thursday. PS indicated, he would be happy to reflect this in the club calendar and that people can just drop him a note.</p> <p>Discussions progressed to the wet weather policy and it was agreed we should include a statement about moving the Sunday rides to Saturday due to weather conditions if the opportunity arises in the bad weather policy (e.g. last winter we had a number of weekends where the weather forecast predicted successfully good weather on Saturday and atrocious weather on Sunday). This would of course be subject to ride leader availability.</p>
5	<p>Equinox ride</p> <p>Venue agreed as Limes Farm for 1st October. LS to book/enquire. PS to appeal for A,B,C ride leaders.</p>
6	<p>British Cycling and web renewals</p> <p>MH to discuss renewals for our annual British Cycling affiliation and bi-annual web hosting and domain name registration with Paul Scotney.</p>

7	<p>Christmas event</p> <p>The date for the Christmas social was agreed as Friday 1st December. Different venues were discussed but it was agreed Prezzo is a good all round venue for all tastes! LS to make a reserve booking. MH to add date to newsletter. Difficulties arose last year with the splitting of the bill at the end of the meal. MH to add an item on to the agenda for the next committee meeting to discuss ideas for avoiding that this year.</p> <p>Discussion progressed on to the Winter Solstice ride. This will take place on 17th December.</p>
8	<p>Any other business</p> <p>PW indicated that Lee Therapies will no longer be providing a discount to the club from 1st November 2017 onwards. This is due to lack of take up of the offer.</p> <p>LS raised the topic of responding to criticism of the running of the club on social media. The committee agreed that in future it would be better to encourage club members to contact the committee directly with their concerns rather than be drawn into conversations on Facebook, etc. It was also agreed the club's web acceptable use policy needs updating. MH to action.</p>

New actions			
Description	Owner	Due date	Comments
Brief ride leaders on revised ride principles	PS	30/09/2017	
Ask ride leaders to put the route file on the forum as early as possible ahead of a ride	PS	30/09/2017	
Aim to recruit more people willing to lead a ride	PS	31/10/2017	
Open and communicate the club order window	MH	17/09/2017	
Add potential change of days to bad weather policy	MH	30/09/2017	
Recruit ride leaders for all Equinox rides	PS	27/09/2017	
British Cycling renewal	MH	20/10/2017	
Web hosting and domain registration renewal	MH	31/10/2017	

Provisionally book Prezzo for 1 st Demeber	LS	30/09/2017	
Add item to the next agenda for strategies for bill splitting at the Christmas event	MH	31/10/2017	
Revise web acceptable use policy	MH	31/10/2017	

Outstanding actions			
Description	Owner	Due date	Comments
Plan velodrome trip	MH	-	Will look to go for a club accreditation session
Draw up guidance for the ride leader pre ride briefing to the group	PS	25/01/2017	
Design SW t-shirts and hoodies (and get quote - 20 units)	MH	No deadline	
Revise club rules	MH	19/07/2017	
Check and book Limes Farm for the equinox ride on 01/10/2017	LS	31/08/2017	

Completed actions			
Description	Owner	Due date	Comments
Determine supplier of prize voucher for this year's rider competition	PS	19/07/2017	
Create previous years' winners of rider competition on web site	MH	19/07/2017	
Obtain admin rights for PW and MH for the closed group FB page	PW	31/07/2017	
Migrate photos to FB and close down Flickr	MH	31/08/2017	Moved to Instagram instead
Communicate new ride bands and names in the newsletter	MH	31/07/2017	
Add ride speed review to next meeting agenda	MH	31/07/2017	
Update the club calendar with the new ride bands	PS	31/07/2017	

Contact Adam Pool about a banner for the ToB ride out	MH	15/08/2017	Done and displayed proudly on Brill hill. Thanks to Adam for supplying the banner.
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Date of next meeting

1st November 2017