

SWAN WHEELERS

CYCLING CLUB



Annual General Meeting minutes

Friday 13th April 2018 (20:00hrs – 21:00hrs), Prego

Present

See attendance sheet in appendix A

Apologies for absence

None provided to the club secretary

Agenda items

1. Welcome
2. Prudential Ride London draw
3. Acting officer's reports
4. Swan Wheelers awards
5. Election of officers
6. Your views
7. Close
8. Date of next AGM

Comments, discussions and topics

Number

1	<p>Welcome</p> <p>Stephen Turnock (ST) thanked everyone for attending the meeting and outlined the agenda for the evening. Attendance was 18 members and the attendance sheet is attached as appendix A.</p>
2	<p>Prudential Ride London draw</p> <p>Matt Hoey (MH) explained that the club had been successful in securing a four man team for Prudential Ride London this year. Interested parties had already put their names forward for a draw to be on the team. They were: Rob Young, Guy Wood, Wolfgang Hink, Stewart Batchelor, Tim Selby, Paul Woodham, Adam Pool, Pat Harbord, Mike Smith. MH indicated this was a vast improvement on two years ago when we had to forfeit our two team places due to lack of interest.</p> <p>The successful entrants pulled out of the hat were:</p> <ol style="list-style-type: none">1. Guy Wood2. Mike Smith3. Wolfgang Hink4. Paul Woodham

	MH will add the successful entrants to the club's entry list.
3	<p>Acting officers' reports</p> <p>Chairman's report</p> <p>ST summarised the year as a good and productive one for the club. The membership levels reached a record high in 2017/18 which is a good reflection of the club's aim to promote and encourage cycling in the Buckingham area. There is a well established B ride, but the next step is to ensure consistency across all rides (A and C).</p> <p>Treasurer's report</p> <p>Lucy Seaborn (LS) presented the accounts for the year (copy attached in appendix B). The club has a very healthy bank balance with only a moderate amount spent in the last year.</p> <p>Ride Coordinator's report</p> <p>Paul Seaborn (PS) presented statistics around the rides in 2017/18. 107 took place in total. This figure was down from last year due to the more wintery weather experienced this year compared with more recently.</p> <p>PS then announced the winner of the rider competition for 2017/18. Paul Woodham was the winner with an unassailable lead of 125 points. PS presented the engraved trophy (to be kept at Ganderton's garage) and a small, engraved trophy for Paul Woodham to keep.</p> <p>Membership Secretary's report</p> <p>Paul Woodham (PW) presented membership totals for the year. The club had 64 members in 2017/18. Currently 31 have renewed for 2018/19.</p> <p>Secretary and Web Administrator's report</p> <p>MH first covered the club secretary update, reporting that the committee had met 6 times since the last AGM.</p> <p>Club kit orders took place in spring 2017 and autumn 2017. MH indicated that one was due now but amendments needed to be made to the kit to remove the Solstice Cycles logo and perhaps this was a good time to review if Champion System were still the best supplier for the club. Rather than starting this and handing it over, MH indicated it would be best for the next club secretary to see it all the way through.</p> <p>Affiliation with British Cycling was renewed in November 2017. Unfortunately, the fate of Solstice Cycles was not known at this time so the affiliation fee contained an additional cost for the club having a sponsor. We were unable to get this from Paul Scotney before the shop closed and although MH tried, British Cycling were not willing to reimburse the sponsor fee retrospectively, despite the circumstances.</p> <p>The club rules were revised earlier this year to make them less "thou shalt" and instead, helpful information and guidance around good riding practice.</p>

	<p>MH completed the secretary update by covering the closure of Solstice Cycles. He explained that the committee had expected to lose Solstice Cycles as a sponsor one way or another and had planned accordingly. However, he explained that no new sponsor was being actively sought because:</p> <ol style="list-style-type: none"> 1. The club is in a very strong financial position and able to stand on its own two feet 2. Having a sponsor increases costs (eg affiliation fees) 3. Keeping a sponsor happy takes significant amount of time and effort <p>For the web administrator update, MH reported that the web site had not undergone any significant changes this year in terms of content and design. Instead, it had been tweaked and enhanced as needed. The club now has an acceptable use policy. MH explained he hadn't wanted to put something so formal in place, but an incident last summer meant one was needed.</p> <p>The significant item to report was the change of web domain name from swanwheelers.cc to swanwheelers.bike. MH explained that he tried to get the domain from Paul Scotney and then from the hosting company, 123-reg but had not been able to secure ownership. The decision was taken to take the plunge on the new domain with the only printed media affected being the banner at the Swan Pool which was due for replacement anyway. The big hit was in the search engines, but reindexing has gone well with Swan Wheelers back at the top of Bing results and now just half way down the first page of the Google results.</p>																		
4	<p>Awards</p> <p>The second annual Swan Wheelers awards were then presented. The winners, each receiving a small prize were as follows:</p> <table border="1" data-bbox="480 1205 1385 1525"> <thead> <tr> <th>Award</th> <th>Winner</th> <th>Runner up</th> </tr> </thead> <tbody> <tr> <td>Photo of the year</td> <td>Pat Harbord</td> <td>Heidi Turnock</td> </tr> <tr> <td>Club selfie of the year</td> <td>Wolfgang Hink</td> <td>-</td> </tr> <tr> <td>Most prolific rider</td> <td>Mike Smith</td> <td>-</td> </tr> <tr> <td>Most miles logged on Strava</td> <td>Paul Woodham</td> <td>Phil Brown</td> </tr> <tr> <td>Most improved rider</td> <td>Stewart Batchelor</td> <td>-</td> </tr> </tbody> </table>	Award	Winner	Runner up	Photo of the year	Pat Harbord	Heidi Turnock	Club selfie of the year	Wolfgang Hink	-	Most prolific rider	Mike Smith	-	Most miles logged on Strava	Paul Woodham	Phil Brown	Most improved rider	Stewart Batchelor	-
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5	<p>Election of officers</p> <p>Roles had been advertised and nominations were only permitted in advance by the nomination form sent out in the AGM pack.</p> <p>Nomination forms have been received by the Club Secretary for all roles.</p> <p>As only one nomination per role was received, the following uncontested committee was elected:</p>																		

	Role	Name	Nominated by	Seconded by
	Chairperson	Malcolm Manning	Paul Woodham	Pat Harbord
	Treasurer	Stewart Batchelor	Paul Woodham	Pete Coomber
	Secretary	Paul Woodham	Pat Harbord	Guy Wood
	Membership Secretary	Paul Woodham	Pat Harbord	Guy Wood
	Ride Coordinator	Guy Wood	Pat Harbord	James Tebooth
	Web administrator	Pat Harbord	Guy Wood	Malcolm Manning
	Welfare Officer	Pete Coomber	Guy Wood	Keith Rose
	ST thanked everyone on the previous committee and handed over to the new committee.			
6	<p>Member open forum</p> <p>Pete Coomber and James Tebboth thanked the previous committee for their good work in taking the club forward.</p> <p>Tim Selby suggested a hill climb event in the coming year.</p> <p>James Tebboth would like to see the club continue to ride out to support passing races</p> <p>Jeff Woods asked how we are going to increase membership?</p> <p>PW said he was open to suggestions. Mike Smith suggested getting involved with the Buckingham Sportive. MH suggested that might not be the best approach as it will probably attract people from outside the area rather than those who ride locally. MH also explained all the mediums that we currently have (Facebook, Twitter, Instagram, the forum, web site, poster at the Swan Pool, previous poster campaigns – Pete reminded about the ad in Buckingham local). Paul Tinsley suggested a door drop/leaflet campaign and another suggestion was made to take out an advert in the MK18 magazine. These are items the new committee will consider.</p>			
7	<p>Meeting close</p> <p>ST closed the meeting, thanking everyone for coming.</p>			

New actions			
Description	Owner	Due date	Comments
Add successful Ride London ballot members to the entry console	MH	16/04/2018	Done
Consider hill climb event	New committee		
Consider leaflet campaign	New committee		
Consider MK18 advert	New committee		

Date of next meeting
April 2019, depending on the timing of the Easter holidays



Appendix A – attendance sheet

- Phil Brown
- Pete Coomber
- Pat Harbord
- Matt Hoey
- Wolfgang Hink
- Malcolm Manning
- Adam Pool
- Paul Seaborn
- Lucy Seaborn
- Tim Selby
- Mike Smith
- James Tebboth
- Paul Tinsley
- Heidi Turnock
- Stephen Turnock
- Guy Wood
- Paul Woodham
- Jeff Woods

Appendix B – accounts 2017/18

<u>Income & Expenditure Account for Swan Wheelers Cycling Club for</u>			
<u>1st April 2017 to 31st March 2018</u>			
	c/f £896.57		
Income:-		Expenditure:-	
Membership fees	£1,065.00	Pregos - AGM expenses	£61.95
New kit sales	£30.00	Postage	£13.75
		Seahawk Trophies for AGM	£10.00
		Solstice Cycles - bottles for AGM	£18.00
		Tour of Britain banner	£23.94
		British Cycling Membership	£139.00
		Xmas party 2017 drinks	£115.25
Totals	£1,095.00		£381.89
	Balance c/f £1609.68		

Appendix C – nomination forms



Nomination paper 2018/19

Position standing for (tick only one):

- Chairperson
- Treasurer
- Secretary
- Membership secretary
- Welfare officer
- Ride coordinator
- Web administrator

	Name	Signature
Nominee	Paul Woodman	<i>[Signature]</i>
Proposed by	Pat Harbord	<i>[Signature]</i>
Seconded by	Guy Wood	<i>[Signature]</i>

Please send, email or hand to:

Matt Hoey
12 Guildford Close
Gawcott
Buckingham
Buckinghamshire
MK18 4HJ

Email: swanwheelerscc@gmail.com

To arrive no later than Monday 9th April.

www.swanwheelers.cc 3

Nomination paper 2018/19

Position standing for (tick only one):

- Chairperson
- Treasurer
- Secretary
- Membership secretary
- Welfare officer
- Ride coordinator
- Web administrator

	Name	Signature
Nominee	Paul Wiseman	<i>[Signature]</i>
Proposed by	PAT HARBOW	<i>[Signature]</i>
Seconded by	GUY WOOD	<i>[Signature]</i>

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Nomination paper 2018/19

Position standing for (tick only one):

- Chairperson
- Treasurer
- Secretary
- Membership secretary
- Welfare officer
- Ride coordinator
- Web administrator

	Name	Signature
Nominee	GUY WOOD	<i>[Signature]</i>
Proposed by	PAT HARBOW	<i>[Signature]</i>
Seconded by	JAMES TEBBOW	<i>[Signature]</i>

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Nomination paper 2018/19

Position standing for (tick only one):

- Chairperson
- Treasurer
- Secretary
- Membership secretary
- Welfare officer
- Ride coordinator
- Web administrator

	Name	Signature
Nominee	FR HARBOZO	<i>[Signature]</i>
Proposed by	Guy Wood	<i>[Signature]</i>
Seconded by	WILLIAM WAINMAN	<i>[Signature]</i>

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Nomination paper 2018/19

Position standing for (tick only one):

- Chairperson
- Treasurer
- Secretary
- Membership secretary
- Welfare officer
- Ride coordinator
- Web administrator

	Name	Signature
Nominee	WILLIAM WAINMAN	<i>[Signature]</i>
Proposed by	FR HARBOZO	<i>[Signature]</i>
Seconded by	FR HARBOZO	<i>[Signature]</i>

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Nomination paper 2018/19

Position standing for (tick only one):

- Chairperson
- Treasurer
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Nominee	Name	Signature
	STEWART BUTCHER	
Proposed by	Pam Wood	
Seconded by	Pete Coomes	

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Email: swanwheelerscc@gmail.com

To arrive no later than Monday 9th April.



Nomination paper 2018/19

Position standing for (tick only one):

- Chairperson
- Treasurer
- Secretary
- Membership secretary
- Welfare officer
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- Web administrator

Nominee	Name	Signature
	PETE COOMES	
Proposed by	Cue Wood	
Seconded by	KETIN ROSE	

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