



## Committee meeting minutes

Thursday 19<sup>th</sup> April 2018 (19:70hrs – 21:00hrs), at the Villiers

### Present

Malcolm Manning (MM), Pat Harbord (PH), Stewart Batchelor (SB), Guy Wood (GW), Peter Coomber (PC), Paul Woodham (PW),

### Apologies for absence

None

### Agenda items

1. Review of actions from last meeting
2. The numbers (finance and membership - incl renewals so far)
3. Open committee meetings?
4. British Cycling required changes? (MM)
5. New Banners: Artwork/ Order
6. Rides: Revisit bands, RL Rotas, A/B cafe meets, Evening summer rides, Publish Ride info, June Friday night Ladies (Breeze) / Taster Rides, Hill Climb, Equinox/ Solstice/ Grand Fondo's
7. Kit redesign, simple or ??
8. Awareness Advertising
9. Face Book – up-date admin and incl MM/GW to enable front page posting,
10. Membership: Old Forms, Forum /Strava
11. May Newsletter content: Thanks to.... New Committee members/ structure, Update on forum use, FB & WhatsApp, Membership renewal by 31May
12. How to use the club monies? Fun/social , Comps
13. Route Library (PH)

### Comments, discussions and topics

Comments, discussions and topics	
Number	
1	<p><b>Review of actions</b></p> <p>Updates on actions from previous meetings can be found in the tables over the page.</p>
2	<p><b>The numbers</b></p> <p><b>PW:</b> Membership 32</p> <p><b>SB:</b> Club bank balance £1609.68 as of 31<sup>st</sup> March 2018</p>
3	<p><b>Increase the Clubs Public Awareness.</b></p> <p>Following the general discussion on this subject few option were agreed upon to follow up, MK18 Magazine, better use of FaceBook, British Cycling, Buckingham Advertiser, Leaflet campaign (AGM idea), refresh of the A4 poster, make the Forum "Data Base" public, "In The Saddle" up for consideration?</p>
4	<p><b>Open Committee Meetings</b></p> <p>This was a suggestion of <b>PC's</b> and after a brief discussion it was unanimously accepted to invite all club members to the committee meetings this day forward</p>

5	<p><b>British Cycling</b></p> <p>It was decided that we make better use of the site going forward by adding our ride information weekly. Consider the options for a Ladies Breeze Rides, Fixes to the Shirt emblem and to the map search have been done with the solstice website link left to be removed</p>
6	<p><b>Club Banners</b></p> <p>PH presented us with two new designs for us to choose from and decision was unanimous</p>
7	<p><b>Membership</b></p> <p>Currently our renewals are doing ok and but need to chase up the old members. To use email and newsletter. Establish the new membership then remove the old members from the Forum &amp; Strava</p>
8	<p><b>GDPR</b></p> <p>We need to ensure that the club meets with the new privacy issue.</p>
9	<p><b>Rides</b></p> <p>It was unanimously decided that we change the bands with immediate effect and they were change as follows, <b>A Ride at 16+</b>, <b>B Ride 14-16</b> and redefined the C as the <b>Leisure</b>. Flexible rides within a given club ride was agreed with responsibility of the requester to agree with the Ride Leader and post accordingly. Decided not to pursue Rota's for RL allocation. For <b>A/B</b> rides to meet at a cafe is another worthwhile consideration to be explored? Evening Summer Rides (Fridays?) also to be explored.</p>
10	<p><b>Club Kit</b></p> <p>It was decided to make a simple change by removing Solstice and leave as is. Consideration to be given to a form of subsidising for the next order?</p>
11	<p><b>Newsletter</b></p> <p>Confirmed the need for one in May and content agreed.</p>
12	<p><b>Any Other Business</b></p> <ol style="list-style-type: none"> <li>1) Purple Patch Sportive, Buckingham 24<sup>th</sup> June (AP) on local roads up to individual members to enter, the Banner has approval to be displayed</li> <li>2) Women's Tour again appearing in our area, 14/15/16<sup>th</sup> June</li> </ol>

New actions			
Description	Owner	Due date	Comments
Obtain Wiggle Voucher for rider completion	<del>PS</del> -PW	Next Meeting (NM)	AGM missing action
SWCC printed bidon's	TBC	NM	Hang over from last committee, order placed then cancelled supplier problem
Look to advertise in the MK18 Magazine	PC	NM	Looking for costs
Contact Buckingham Advertiser Advert	PW	NM	Looking for costs
FaceBook	PH	NM	Review the SW FB site as to the best way to use and make changes accordingly to help with our public awareness & review admin members
		NM	Look to close the member's only FB group. To strip out the pictures before hand
	PW	Ongoing	Post the club rides for the Sunday and the Wednesday once known.
Poster Refresh	PH	NM	
Finances	SB	NM	Stewart is to met up with LucyS on Wednesday 25 <sup>th</sup> April for the hand over
British Cycling	MM	Ongoing	Add ride info weekly
	PW	NM	Contact to remove Solstice link (emailed 21Apr)
Ladies Breeze Rides	MM	NM	Firstly to chat with Reva.
Banners	PH	NM	To investigate PH supplier and also liaise with Adam Pool to decided which one
Membership	PH	30/06/2018	Look to delete expired memberships from the Forum & Strava
GDPR	PH	NM	Investigate to ensure that the club is conforming to these new rules
	PW		Shred the old paper membership enter forms.
Ride Bands	PH/GW	NM	Make the necessary changes to the forum data & BC
Club Rides	All	NM	Hill Climb, Solstice, Equinox & GF & Subsidy of to be discussed
			Women Tour ride too x3 options Competitions?
Ride Leader	GW	NM	Firstly to request new photo's of our ride leaders for PH to post. Refresh our list of RL's

Description	Owner	Due date	Comments
Club Kit	PW	NM	To Contact Champion System about the simple kit change and how to process any subsidy options.
Forum Changes	PH	NM	To make the "Data Base" library public
	PW		Investigate and simplify the Route Library
Newsletter	PW	May	To inc. Thanks, new committee, membership chase etc

Outstanding actions			
Description	Owner	Due date	Comments
London Six Day	PW	NM	
Velodrome Visit	PW	NM	

Completed actions			
Description	Owner	Due date	Comments
Membership	PW	21/04/2018	Use the BC email engine to chase up expired memberships
Leaflet Campaign	No Action	19/04/2018	It was decide to not proceed with this idea.

Date of next meeting
<b>24<sup>th</sup> May from 7:30 at the Villiers – All Club Members are Welcome Attend</b>